

# ENOCH WRIGHT

Please use the contact page on [enochwright.com](http://enochwright.com) to contact me.

**OBJECTIVE** To obtain an internship in the accounting field, where I can broaden my knowledge and sharpen my accounting skills in a practical and competitive environment.

**EDUCATION** Kent State University, Kent Ohio  
Bachelor of Business Administration, Accounting, December 2012  
Associate of Applied Science, Computer Design and Engineering, December 2012  
Cumulative GPA: 3.41

**SIGNIFICANT COURSEWORK** Accounting Information Systems, Corporate Accounting, Cost Accounting, Law of Commercial Transactions, Operations Management

## SKILLS

### WORK SKILLS

- Good organizational skills
- Ability to critically observe
- Excellent computer knowledge
- Proficient in Microsoft Office, including Excel
- Software knowledge in 3DS Max, Dreamweaver (HTML, CSS, PHP, MYSQL), Photoshop, Pro-Engineer, Solidworks, and Windows operating systems

### COMMUNICATION SKILLS

- Ability to work independently or in goal orientated group settings
- Can convey ideas through writing, graphics, or demonstration, in practical and easy to understand ways

## ACTIVITIES

Member, Accounting Association  
Former Member, Imagineers, Animation Club  
Community service: Operation Warm-N-Cozy

## WORK EXPERIENCE

**Freelance Tech Support**, New Philadelphia Ohio 2007 – Present  
Work independently maintaining customer PC repairs, websites, custom orders, and software problems including virus removal and data recovery. Over 100 customers serviced to date.

**Ohio Department of Transportation**, New Philadelphia Ohio Summers 2008 – 2010  
**Radio/IT Department, Summer Work Experience**  
Performed annual inspections and repairs on radios, walkie-talkies, and speaker systems in seven counties. Helped install and troubleshoot security cameras and communication lines.

**Allstate Truck Sales**, New Philadelphia Ohio Aug. 2005 – Jan. 2008  
**Janitor**  
Worked independently during evening hours where I was responsible for all the cleaning and upkeep of the garage area, employee lounge, locker rooms, and offices.

**REFERENCES** Available upon request.